

Tips to obtain your Special licences:

Often for events such as sports trips, company/corporate functions or even for fund-raising events our customers would like to drink alcohol supplied by themselves on our buses. We have no objection what so ever so long as it's done within the law and you follow our behaviour rules. **Special licences are very obtainable** but there are conditions you must adhere to ;

According to the Auckland Council and the NZ Police, any bus,plane,train or hovercraft is considered a public place even if it's been hired privately as ours are.

In order to get a Special Licence for a Party Bus event

- **You must have permission from us to have Alcohol on our bus** – No worries there ☺, see the bottom of our “Itinerary” and submit it with your application.
- **You must have a sale of alcohol occur:** the best way is to make your excursion a **Ticketed event**(see below). Simply,The organiser sells tickets for the trip on the bus which includes the Alcohol (ie \$25 per person includes 4 drinks and transport)
- **You Need a reason:** best if you make it aSpecial/fundraising event held on the bus etc

i.e. We recommend fundraising for a special cause, SPCA, Rescue Helicopter, even if it's a Stag Party, it can still be a fund raising event- problem solved !.... Listing it as a pub crawl etc won't make your case very compelling so your Special licence will be denied. During your excursion, you are allowed to stop at 1 licenced bar/restaurant with the intention of eating. Other stops you can go to on a special licence can a be at entertainment venues which may possibly have liquor licences including, paintballing, golf courses, the V8's, ten pin bowling, the race course etc, but just not a bunch of pubs/Bars & clubs although these stops.

In order to get a Special licence there are a few basic other things you will have to organise are;

- **R18 minimum age restriction is in place**
- **non-alcoholic drinks available,**
- **a food stop is provided or food is available on the bus,**
- **you will need a reasonably sober organiser to be on the bus and manage the event.**

Take your application form to the council with the following;

- **Payment**
- **PDF – Explorer Itinerary**
- **PDF – Explorer Party Bus Hire Form**

When it comes to drinking Alcohol on a Bus, there is no legal options other than make it licenced.

If you still want to do a pub crawl, no worries, just make your Party Bus alcohol-free, therefore no licence is required. This is often the best way and avoids all the rules and conditions.

Ticketed Events: The organiser sells tickets for the trip on the bus which includes the Alcohol (ie \$25 per person includes 4 drinks and transport)An example of a suitable ticket as below.

Saturday 16th June 2012 Auckland City Rugby Club



Taxis for afterwards (09) 300-3000

Fund raising for our new training facilities.

\$25

Party bus event includes

- Admittance by ticket only
 - Includes Transport, 4 beers or RTD's
 - We stop at McDonalds for dinner
 - Sorry no BYO
 - Non Alcoholic drinks are free
 - Must be over 18 y/o with ID.
- Pick-up from Sylvia Park car park @ 9pm.
Finish by 0100

To assist, here is text and a Link to Auckland Council website.

<http://www.aucklandcouncil.govt.nz/EN/Services/LicensingEnvironmentalHealth/Liquor/Pages/speciallicence.aspx>

“In this section:

Food regulation and safety Liquor
Liquor licences Liquor ban areas Special licences
Health licences Street performance licences Noise control

Special licences

A special licence is required if you want to sell and supply liquor on a premises or conveyance (eg boat, train) at an occasion or event (or series of occasions or events).

The holder of the special licence must control the liquor at the event and must ensure that their statutory responsibilities are observed.

A special licence is only valid for the timeframe specified on the licence.

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When a special licence is needed

A special licence is required if liquor is sold and supplied to anyone attending any occasion or event.

Examples of such occasions or events are fundraisers, theatrical performances, exhibitions and other temporary bar set-ups where liquor will be sold and supplied.

One special licence can cover one event on one day; or if it is a series of the same event on several different dates at the same venue (eg theatrical performances of the same play on ten different dates), this can be covered by one special licence.

In the event that more than one event is proposed for the same venue by the same applicant, this needs to be discussed with the inspector at the area office concerned.

When a special licence is not needed

- when you are supplying liquor to your guests in your own private residence;
- your guests are bringing liquor to your own private residence;
- if you are holding a genuine private social gathering in a public facility such as a hall and you are supplying liquor to your guests, as long as the public is not able to access the event a special licence may not be required.

If you are planning a social gathering in a public venue and access to the public is not restricted, then a special licence for sale and supply must be obtained.

Any questions as to the style of the proposed event are to be referred to the inspector at the area office concerned.

Under no circumstances can a special licence be obtained for a BYO event. If such events are held then a liability situation could exist under s.153 of the Sale of Liquor Act 1989 - Use of unlicensed premises as a place of resort for the consumption of liquor.

Party bus events

Special licences can only be issued for party buses when liquor is being sold and supplied on the bus (as is the case with all other special licences). The special event to which the application relates must take place on the bus itself.

Under no circumstances can a special licence be issued for a BYO event on a party bus.

How to apply

Complete the special licence application form and submit it along with the following:

- the fee of \$64.40 (inclusive GST). This is non-refundable irrespective of the outcome of the application. Please do not send cash in the mail
- if you do not own the proposed premises, the owner's written consent must be included with the application
- a floor plan of the premises must be included with the application.

Please note you must be over 20 years of age to apply. The individual/organisation taking the profit from the sale of liquor should be the applicant.

Two copies of the application with supporting documentation and the required fee should be sent to:

The Secretary - (specify relevant Council office as stated below)

Auckland District Licensing Agency

Auckland Council

Private Bag 92 300

Auckland 1142

(Auckland City, Manukau, Orewa, Papakura, Pukekohe, Takapuna, or Waitakere)

Special licences cannot be renewed. However, if you know the dates of future events and they are within the next 12 months in the same venue, you may be able to apply for these future events on the one application. The number of future events that can be applied for will depend on the nature of these proposed events.”